



ELIGIBILITY

- Are you an eligible professional (EP) who diagnoses or treats cancer patients? If not, you DO NOT need to register or test with the Texas Cancer Registry (TCR).
 - **The cancer case reporting objective is intended ONLY for EPs who diagnose and/or directly treat cancer. EPs MUST diagnose or treat cancer in order to select cancer reporting.**
 - A **diagnosing physician** is one who definitively diagnoses cancer. If physician A refers a patient to physician B for further work-up and confirmation, the cancer registry would not consider physician A as the diagnosing physician. The cancer registry considers a **physician who directly treats cancer** as one who performs and/or administers treatment modalities (e.g., surgery, radiation, chemotherapy, immunotherapy, and hormonal therapy) directed at the cancer.
 - **Physicians who DO NOT diagnose or directly treat cancer should select other menu objectives and may claim an exclusion for the cancer reporting objective.**
- Do you have Electronic Health Record (EHR) technology that is certified for transmission of cancer case information to cancer registries? Please visit our informational [EHR Certification Criteria](#) webpage for help determining if your EHR meets the criteria for cancer reporting or contact your vendor.

REGISTRATION

- Complete the Registration at <https://www.dshs.texas.gov/tcr/reporting/registration-and-onboarding.aspx>. Testing is prioritized by your reporting period and the order in which registration requests are received.
- After your registration is reviewed, you will receive a registration confirmation email, with information about next steps.

ONBOARDING

- Identify the people on your vendor support team or practice staff who will be responsible for testing, validation, and ongoing cancer data submission according to [Implementation Guide for Ambulatory Healthcare Provider Reporting to Central Cancer Registries \(March 2014\)](#).
- Work with the TCR to choose a transport method to send your Clinical Document Architecture (CDA) documents. Currently, the TCR's only transport method is Web Plus: <https://www.dshs.texas.gov/tcr/webplus.aspx>.

TESTING AND VALIDATION

- Work with your vendor to ensure your CDA documents use correct codes and sections as outlined in the [Implementation Guide for Ambulatory Healthcare Provider Reporting to Central Cancer Registries \(March 2014\)](#).
- Work with your vendor to receive proper training in using the EHR to ensure the information required for cancer reporting is captured. For information about these fields, refer to the [Implementation Guide for Ambulatory Healthcare Provider Reporting to Central Cancer Registries \(March 2014\)](#).
- Work with your vendor to ensure your CDA documents are formatted correctly and the required fields are filled in with valid data (i.e., the data must be from real patient records to be valid).
- Work with TCR staff to review your EHR system to ensure CDA documents will contain valid values. Receive an email with instructions on how to submit your first test CDA documents.
- Generate and submit CDA documents from your EHR.
- TCR staff will validate the documents' content and format and perform a quality assurance review.

ONGOING SUBMISSION

- After the data have been transmitted and validated, you will receive confirmation from TCR staff and instructions to begin ongoing submission.
- A go-live date will be coordinated by TCR Staff.

If you have any questions, please feel free to email us at CancerReporting@dshs.texas.gov or call 1-800-252-8059.