Correctional Tuberculosis Screening Plan (TB-805) Checklist

The checklist is a tool for <u>first-line reviewers (local and regional TB programs)</u> to perform quality assurance for correctional tuberculosis screening plans on commonly missed items. Please note the checklist is **not** comprehensive for all form questions and/or situations.

Ensure the screening plan is complete before submitting to Central Office. If you have any questions, please email cgiteam@dshs.texas.gov. Attach the completed checklist when submitting the screening plan and supporting documents for review and approval.

| Facility Name: Date Reviewed: | | | | | |
|-------------------------------|--|-----|----|-----|-------|
| Question # | QA Question | Yes | No | N/A | Notes |
| А9 | Does the medical director have one of the following credentials: MD, DO, NP, or PA-C? | | | | |
| A11 | If the contact person is not the same as the jail administrator (refer to question A10), did the facility provide at least one contact person? | | | | |
| Section A | Is Section A complete (i.e., no missing information)? | | | | |
| B1 | If the facility selected "Other (Specify)," did they specify by whom the facility is operated by? | | | | |
| B8 | If the facility selected "Federal," did they select at least one facility type (ICE, BOP, USMS)? | | | | |

| Question # | QA Question | Yes | No | N/A | Notes |
|------------|---|-----|----|-----|-------|
| В8 | If the facility selected "Out-of-County" or "Out-of-State," did they specify the counties and/or states? | | | | |
| В9 | Did the facility attach a copy of the current contract for the healthcare team? Note : Current contracts are active through the approval period, i.e., 2025, or automatically renewed. | | | | |
| B10 | Did the facility complete the remaining questions if the medical provider is the same as in question A9? | | | | |
| B10 | Did the facility attach a current contract for the medical provider? Note : Current contracts are active through the approval period, i.e., 2025, or automatically renewed. | | | | |
| B13 | If needed, was a separate sheet with the names and credentials attached? | | | | |
| B14 | Does the facility perform QFTs and/or T-SPOTs? | | | | |
| B15 | Did the facility indicate N/A if the facility only uses the TST? | | | | |
| B15 | If IGRAs are used, did the facility list the entity providing the QFT/T-SPOT supplies? Note: TB Programs cannot use DSHS-funded services (e.g., Quest) to provide IGRA testing for Chapter 89-designated facilities. | | | | |

| Question # | QA Question | Yes | No | N/A | Notes |
|------------|--|-----|----|-----|-------|
| B15 | If the facility uses a TST and an IGRA, do the instances align with DSHS standards (i.e., no confirmatory testing)? | | | | |
| B16 | Did the facility provide information on the CXR provider? | | | | |
| B17 | If "NO" is selected, did the facility fill out ALL appropriate information? | | | | |
| B18 | If the facility will relocate, was the location specified? | | | | |
| B19 | If the TB infection control person is NOT the same as the contact person in Section A, was the appropriate information filled out? | | | | |
| B20 | If the facility has AIIRs, did they indicate the number of AIIRs? | | | | |
| B21 | If the facility has fewer than two AIIRs, did they specify where they will isolate inmates? | | | | |
| B21 | Did the facility attach a copy of the contract or agreement with the hospital/facility? | | | | |
| B22 | If "YES" is selected, did the facility provide information on who oversees inspection and maintenance? | | | | |
| B22 | If "NO" is selected, did the facility indicate the reason for not routinely inspecting and maintaining AIIRs at the facility? | | | | |

| Question # | QA Question | Yes | No | N/A | Notes |
|-------------|---|-----|----|-----|-------|
| B24 | Did the facility provide the current contact information for the individual(s) listed? | | | | |
| B26 and B27 | If the health department provides testing supplies, is it reflected accurately? Ensure the full spelling of the health department. | | | | |
| B26 and B27 | Did the facility provide both the full name and address of the supplying entity? | | | | |
| B28 | Did the facility list an entity that is not the health department? | | | | |
| B28 | If the facility lists the health department as the supplier of TB medications, does the health department serve as the medical provider (refer to question B10)? Note: The LHD/PHR may review medication orders but shall not supply medications directly to Chapter 89-designated facilities unless the LHD/PHR serves as the TB medical provider listed on the Correctional TB Screening Plan for that facility. | | | | |
| B29 | Are the services checked consistent with what is provided by the local or regional TB Program? Ensure alignment with your TB program's services. | | | | |
| Section B | Is Section B complete (i.e., no missing information)? | | | | |
| C1 | Did the facility include AM or PM for the facility shift hours if not using a 24-hour format? | | | | |

| Question # | QA Question | Yes | No | N/A | Notes |
|------------|--|-----|----|-----|-------|
| С3 | Did the facility note that TSTs are read within 48-72 hours of placement? | | | | |
| C4 | If symptom screenings are conducted, did the facility specify when they are performed? | | | | |
| C4 | Did the facility attach a copy of the TB symptom screening form? | | | | |
| C6 | If the facility does NOT offer treatment for TB infection, did the facility explain why? | | | | |
| С7 | If "On a designated month" is selected, did the facility list the month? | | | | |
| C7 | If "Other" is selected, did the facility specify when annual screenings occur? | | | | |
| C8 | Did the facility attach a copy of the continuity of care plan? | | | | |
| C12 | Did the facility attach all applicable transfer forms? | | | | |
| Section C | Is Section C complete (i.e., no missing information)? | | | | |
| D1 | If "Other" is selected, did the facility specify when initial screenings occur? | | | | |

| Question # | QA Question | Yes | No | N/A | Notes |
|------------|---|-----|----|-----|-------|
| D2 | If "On a designated month" is selected, did the facility specify the month? | | | | |
| D2 | If "Other" is selected, did the facility specify when annual screenings occur? | | | | |
| Section D | Is Section D complete (i.e., no missing information)? | | | | |
| E 3 | If "Other" is selected, did the facility specify when initial screenings occur? | | | | |
| E4 | If "On a designated month" is selected, did the facility specify the month? | | | | |
| E4 | If "Other" is selected, did the facility specify when annual screenings occur? | | | | |
| Section E | Is Section E complete (no missing information)? | | | | |
| F1 | If the facility selected "YES," did they provide the appropriate information? | | | | |
| Section G | Did the facility check the correct submission type? | | | | |
| END PAGE | Did the jail administrator sign and date the plan? | | | | |

| Supporting Document | Yes | No | N/A | Notes | | | |
|---|-----|----|-----|-------|--|--|--|
| Current Health Care team provider contract (question B9) | | | | | | | |
| Current Medical service provider contract (question B10) | | | | | | | |
| Staff and their credentials (question B13) | | | | | | | |
| Contract or agreement with hospital/facility (question B21) | | | | | | | |
| TB symptom screening form (question C4) | | | | | | | |
| Continuity of Care Plan (question C8) | | | | | | | |
| Form(s) used to transfer inmate records (question C12) | | | | | | | |
| I am confirming I have thoroughly reviewed the screening plan for completion and accuracy and am submitting a complete and accurate plan for review and approval. | | | | | | | |
| Name: Date: _ | | | | | | | |
| Signature: | | | | | | | |